



Our Vision:

An inclusive learning community where everyone is welcome. Children are curious about and engaged with the world around them; grow into kind and respectful young people, who have the courage and confidence to thrive as global citizens.

“The school has high expectations and aspirations for pupils”

“Pupils’ thirst for learning continues throughout the school, with pupils rising to the challenges they are set”
Ofsted 2023

Head Teacher
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Dear Parents and Carers,

I would like to begin by wishing you all a very Happy New Year. I hope you had an enjoyable and restful break with your families and friends over the Christmas period.

I am writing to update you on an important development following the letter sent at the start of this academic year. I would like to update you that the School's Adjudicator has approved our proposal to reduce Otford Primary School's intake to a one-form entry from September 2025.

As mentioned in our previous communication, Otford Primary has been fortunate to offer 60 places for local children since it became a two-form entry school in 2013. While we have seen fluctuating numbers over the years, we have never reached full capacity. Like many local schools, we have seen falling pupil numbers, reflecting the broader trend of decreasing birth rates across the Sevenoaks district. Schools are funded based on class sizes of around 30, so although this change will mean classes look different in the future, this is in line with national expectations.

In light of these changes, and to ensure the school remains financially stable while continuing to offer the best possible education, the Governors have agreed to reduce the Published Admission Number (PAN) from 60 to 30. This means Otford Primary will transition from a two-form entry to a one-form entry school.

Both the Governors and Mrs. Roberts are committed to ensuring that Otford Primary remains a central part of the local community and continues to be a school of choice for local families. Following approval from the Office of the Schools Adjudicator, the reduction will take effect from September 2025, and will impact the number of places available for future Reception admissions.

We understand that this transition may raise questions, but we are confident that this decision will help secure the long-term future of the school. Otford Primary has been a proud part of the local community for many years, and we are committed to ensuring it continues to thrive.

If you would like to discuss this further, please do not hesitate to contact the school office to arrange a meeting. We remain dedicated to maintaining high standards of teaching and learning for all our children and look forward to continuing to work closely with all of our families.

Kind regards,
Mr P Jackaman (Chair of Governors)
Mrs. H Roberts (Headteacher)

“Pupils’ well-being is a priority”

“The curriculum...is ambitious and reflects the school's values”
Ofsted 2023