



Otford Primary School

High Street, Otford, Kent, TN14 5PG

Explore, Discover, Fly High

Head Teacher
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10th September 2024.

REDUCTION OF PUBLISHED ADMISSION NUMBER.

Dear Parents / Carers,

Otford Primary School has been in a fortunate position to be able to offer places for 60 children in the local area since 2013 when it converted to a two-form entry school. There have been years when we have been able to fill the majority of classes but we have never reached full capacity and, like most other local schools, we have seen a decrease in numbers since the pandemic. This is due to a significant falling birth rate across the Sevenoaks district.

For the school to continue to be in a financially stable position and for the staff to continue to offer the children the best education, the Governors have agreed to reduce the Published Admission Number from 60 down to 30. This means that Otford Primary School will move from being a two form entry school to a one form entry school.

The Governors and Mrs Roberts wish for Otford Primary school to continue to be a part of the local community and to be a school of choice for the families it serves. The process is quite straight forward and involves a lot of discussion, and will not directly impact children who are already at the school in Reception. If the Office of the Schools Adjudicator agrees to the reduction, the changes could come into effect as soon as September 2025, and will affect the number of places available for admission into Reception.

Whilst it means a period of change for the school and its community, the long lasting effects of the changes will ensure that the school continues to be a presence in the local community, something it has been proud of for many years.

If for any reason you would like to discuss this issue further please do let the school office know and a meeting can be arranged. We continue to look forward to working closely with all our families at Otford.

Kind Regards,

Mrs H Thomas and Mrs H Roberts